

POLICY AND PROCEDURES FOR FIRST TEAM COMMUNITY EVENT PARTICIPATION

Definitions:

FIRST – For Inspiration and Recognition of Science and Technology
FLRPC - Finger Lakes Regional Planning Committee

Description:

This document describes the requirements and procedure for the Planning Committee asking local *FIRST* Teams to participate in events planned by the Planning Committee to spread the word about *FIRST*. The purpose is to allow all teams in the Rochester area a fair and equitable chance at participation. Some past events have been at the RMSC, local Rotary Clubs, school events and media spots. These opportunities are a great way for local teams to pursue the Chairman's Award.

Responsibility:

A person or persons will be appointed by FLPC to ensure compliance with this procedure. They will coordinate teams for an equal opportunity for all teams.

Requirements:

- Team must have competed in the last Finger Lakes Regional
- Team must provide minimum 1 adult per 10 students

Procedure:

When the FLRPC requests a team or teams to participate at a function the person appointed (name) will follow a numerical team list and call teams in order. If that team is unable to participate or fails to respond they will call the next team until a team is found. A tracking sheet will be used to ensure all teams get an equal chance at participation.

Revision Change:

A – Original
B-

Attachments:

#1 Call list
#2 Tracking Sheet